

RENTAL INCOME WORKSHEET



To assist us in preparing your personal tax return, please fill out the following worksheet, review the information carefully and send it to our office with any of the required documents attached.

NOTE: Fill out one Rental Income Worksheet per Rental Property

| INFORMATION | | | |
|----------------|------|--------------------------------|-------------|
| Name | | Cell Phone Number | |
| Rental Address | City | Province | Postal Code |
| Email Address | | % Ownership of Rental Property | |

Do you rent this property out for short-term or long-term rental periods?

SHORT TERM (< 1 month)

LONG TERM (1 month or longer)

Is the property GST Registered? YES NO If Yes, GST # _____

Was a foreign tax return filed for the rental property? YES NO

| INCOME | INCOME AMOUNT |
|--|----------------|
| Rental Income (not including GST) | \$ |
| Other Related Income | \$ |
| GST collected on short term rentals | \$ |
| GENERAL EXPENSES (indicate currency if not CAD) | EXPENSE AMOUNT |
| Advertising Expenses | \$ |
| Insurance Expenses | \$ |
| Mortgage Interest | \$ |
| Office Expenses | \$ |
| Legal, Accounting and other Professional Fees | \$ |
| Management and Administration Fees | \$ |
| Maintenance and Repairs | \$ |
| Salaries, Wages and Employee Benefits | \$ |
| Property Taxes | \$ |
| Strata Fees | \$ |
| Travel Expenses (do not include board and lodging) | \$ |
| Utilities | \$ |
| Other Expenses: (please specify) | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |



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